



FLORIDA DEPARTMENT *of* STATE

CHARLIE CRIST
Governor

KURT S. BROWNING
Secretary of State

MEMORANDUM

TO: All Special Election Candidates
State Senate, District 28

FROM: Kristi Reid Bronson, Chief *KRB*
Bureau of Election Records

DATE: May 18, 2009

SUBJECT: 2009 Qualifying

A special election has been called to fill the vacancy in the office of State Senate, District 28. The Special Primary Election is scheduled for June 30, 2009. The Special General Election is scheduled for August 4, 2009. Our physical location and mailing address is:

**Division of Elections
R.A. Gray Building, Room 316
500 South Bronough Street
Tallahassee, Florida 32399-0250**

The campaign reporting schedule for this special election is as follows:

<u>Report</u>	<u>Due Date</u>	<u>Cover Period</u>
SF1	06/12/09	04/01/09-06/11/09
SF2	06/26/09	06/12/09-06/25/09
SG1	07/10/09	06/26/09-07/09/09
SG2	07/31/09	07/10/09-07/30/09

Qualifying for this special election will be held from **8:00 a.m., June 2, 2009 – Noon, June 3, 2009**. Qualifying papers must be complete and filed (**received, not postmarked**) at the Bureau of Election Records **no later than Noon, June 3, 2009**. However, pursuant to Section 99.061(8), Florida Statutes, the Division will begin accepting qualifying papers immediately. The Division urges you to take advantage of the two weeks prior to the qualifying period to submit your qualifying papers. This provides time to correct any errors or deficiencies.

THINGS TO REMEMBER:

1. Current forms are available on the Division's website at: <http://election.dos.state.fl.us>. **Do not use old forms as required information has changed.**
2. Forms 24, 24A, 24B, and Form 6 require notarization. Review these documents carefully to ensure that they have been properly notarized.
3. Candidates may submit qualifying papers by hand delivery or mail. The Division does not accept qualifying papers via facsimile. **All documents must have original signatures.**
4. Qualifying fees must be paid by a properly executed check payable to the Department of State or Secretary of State and drawn upon the candidate's **campaign** account.
5. The check must be signed by the treasurer or a deputy treasurer. **(A check signed by a candidate who has not been designated as the treasurer or deputy treasurer is not acceptable.)**
6. **Personal checks, cashiers' checks, cash and money orders are not accepted.**
7. The 2007 financial statement is not acceptable for qualifying. **You must submit the information for the year ending 2008.**
8. Type or print your name the way you wish it to appear on the ballot under Oath of Candidate. A candidate's name as it is to appear on the ballot may not be changed after the end of qualifying.
9. Please provide a telephone number and an email address on your Loyalty Oath where you can be reached during the day and after normal working hours. The Bureau will make every effort to contact you if there is a problem with your paperwork.
10. To check the status of your paperwork, go to <http://election.dos.state.fl.us/cand/index.asp>. Once the word "**Qualified**" appears by your name, you have been properly qualified.
11. The qualifying fee cannot be returned to a candidate unless the candidate withdraws, in writing, before the close of qualifying. A fax withdrawal is acceptable. (FAX: 860-245-6260).

WHAT TO FILE:

Candidates Paying the Qualifying Fee

1. Form **DS-DE 9** - Appointment of Campaign Treasurer and Designation of Campaign Depository.
2. Party Affiliation Candidates: Form **DS-DE 24**, Loyalty Oath and Oath of Candidate and Statement of Party; or
No Party Affiliation Candidates: Form **DS-DE 24B**, Loyalty Oath and Oath of Candidate for No Party Affiliation Candidates.
3. **Form 6**, Full and Public Disclosure of Financial Interests for the year 2008. A public officer who has filed a financial disclosure statement for 2008 with the Commission on Ethics may file a **copy** with this office for qualifying.
4. A properly executed campaign check signed by the treasurer or a deputy treasurer in the amount of:

Party Affiliation Qualifying Fees.....\$1,915.92

No Party Affiliation Qualifying Fees.....\$1,277.28

Candidates Qualifying by Petition Method

1. Form **DS-DE 9** - Appointment of Campaign Treasurer and Designation of Campaign Depository.
2. Party Affiliation Candidates: Form **DS-DE 24**, Loyalty Oath and Oath of Candidate and Statement of Party; or
No Party Affiliation Candidates: Form **DS-DE 24B**, Loyalty Oath and Oath of Candidate for No Party Affiliation Candidates.
3. **Form 6**, Full and Public Disclosure of Financial Interests for the year 2008. A public officer who has filed a financial disclosure statement for 2008 with the Commission on Ethics may file a **copy** with this office for qualifying.
4. Certification from appropriate supervisor of elections that the required number of valid petition signatures (880) have been received.

Before collecting any signatures, the candidate must file Form DS-DE 9, Appointment of Campaign Treasurer and Designation of Campaign Depository with the Division of Elections. The format of the petition is prescribed by the Division of Elections and must be used by the candidates to reproduce petitions for circulation. Signatures may be collected from any registered voters in the district regardless of party affiliation. Petitions must be submitted for verification to the supervisor of elections in the county in which signatures are collected to later than **5:00 p.m., May 28, 2009**. A separate petition must be circulated for each candidate.

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Write-in Candidates

1. Form **DS-DE 9** - Appointment of Campaign Treasurer and Designation of Campaign Depository.
2. Form **DS-DE 24A**, Loyalty Oath and Oath of Candidate for Write-in Candidates.
3. **Form 6**, Full and Public Disclosure of Financial Interests for the year 2008. A public officer who has filed a financial disclosure statement for 2008 with the Commission on Ethics may file **a copy** with this office for qualifying.

If you have any questions, please do not hesitate to call the Bureau of Election Records at 850-245-6240.

KRB/mah